

**Meeting of the Audit Committee
to be held on Tuesday 26 November 2019
at 4.00 pm in LT4, Kilwinning Campus**

AGENDA

1. Welcome and Declarations of Interest
2. Apologies
3. Minute of the meeting held on 17 September 2019
 - a. Audit Action Tracker

Paper 1 (C/P)
Paper 1A (P)
4. Matters Arising

Part A – For discussion, decision and approval

5. External Audit Report presented by Mazars
2018-19 Financial Statements to July 2019
 - I. BOM Report and Financial Statements 2018-19
 - II. Annual Audit Report to the BOM and the Auditor General
 - III. Letter of Representation

Paper 2 (P)
Paper 3 (P)
Paper 4 (P)
6. 2019-20 Internal Audit Reports – BDO
Internal Audit Annual Report 2018-19
Internal Audit Follow Up Report – June 2019
Student Recruitment Internal Audit Report
Corporate Governance Internal Audit Report
FES Return Internal Audit Report
EMA Internal Audit Report
Student Support Funds Internal Audit Report
Internal Audit Progress Report – November 2019

Paper 5 (P)
Paper 6 (P)
Paper 7 (P)
Paper 8 (P)
Paper 9 (P)
Paper 10 (P)
Paper 11 (P)
Paper 12 (P)
7. 2018-19 Audit Committee Draft Annual Report
8. Business Continuity Plan

Part B – Regular Reporting/Monitoring

9. Internal Audit Rolling Action Plan at November 2019
- Paper 15 (P)

Part C – Risk Management

10. Corporate Risk Register (V2) at November 2019
 - a. Appendix 1 – Board of Management
 - b. Appendix 2 – Business Resources and Infrastructure
 - c. Appendix 3 – Learning and Teaching

Paper 16 (R)
 11. Brexit Risk Register (V2) at November 2019
- Paper 17 (R)

Part D – For Information

12. Date of Next Meeting – Tuesday 17 March 2020 in Kilmarnock Campus

(C/P) Confirmed minutes will be published

(P) Papers will be published on the College website

(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality