

**AYRSHIRE COLLEGE BOARD OF MANAGEMENT MEETING
TO BE HELD ON THURSDAY 12 DECEMBER 2019 AT 4.00 PM
AYR CAMPUS ROOM G93**

AGENDA

Part A – Welcome, Report and Minutes

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| 1 | Welcome and Declarations of Interest | |
| 2 | Apologies | |
| 3 | Minute of the meeting held on 26 September 2019 | Paper 1 (WM) (C/P) |
| | • Board of Management Action Tracker | Paper 1A (WM) (P) |
| 4 | Matters Arising | |
| 5 | Student Association Report | Paper 2 (JMcC) (P) |
| 6 | Chair's Report | Verbal (WM) |

Part B – For Discussion, Decision and Approval

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| 7 | Delay Event | Paper 3 (CT) (R) |
| 8 | Statutory Financial Statements 2018-19 | Paper 4 (GJ) (P) |
| | • Board of Management Report and Financial Statements 2018-19 | Paper 4.1 (P) |
| | • Annual Report to the Board of Management and Auditor General | Paper 4.2 (P) |
| | • Letter of Representation | Paper 4.3 (P) |
| | • BDO Internal Annual Audit Report 2018-19 | Paper 4.4 (P) |
| | • 2018-19 Audit Committee Annual Report | Paper 4.5 (P) |
| 9 | 2018-19 Health, Safety and Wellbeing Annual Report | Paper 5 (SW) (P) |
| 10 | Annual Procurement Report | Paper 6 (SW) (P) |
| 11 | Universal Credit and its Impact on Vulnerable Learners | Paper 7 (FMcQ) (P) |
| 12 | Externally Facilitated Board Effectiveness Review | Paper 8 (BF) (P) |
| 13 | College Sector Brexit Response | Paper 9 (CT) (P) |
| 14 | 2019-20 Ayrshire College Risk Register (V2) at November 2019 | Paper 10 (GJ) (R) |
| 15 | 2019-20 Brexit Risk Register as at November 2019 (V2) | Paper 11 (GJ) (R) |

Part C – For Formal Approval

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| 16 | Committee Chairs Reports | |
| | <ul style="list-style-type: none"> • Learning & Teaching Committee 14 November 2019 • BRIC Committee 19 November 2019 • Audit Committee 26 November 2019 | Verbal (FMcQ)
Verbal (SW)
Verbal (GJ) |
| 17 | Confirmed Standing Committee Minutes | |
| | <ul style="list-style-type: none"> • Learning & Teaching Committee 5 September 2019 • BRIC Committee 10 September 2019 • Audit Committee 17 September 2019 | Paper 12 (P)
Paper 13 (P)
Paper 14 (P) |
| 18 | AOCB | |
| 19 | Date of Next Meeting: Thursday 26 March 2020 in Kilmarnock Campus | |

Part D – To Receive for Information

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| 20 | FOI Key – Key facts sheet and Annual Report 2018-19 | Paper 15 (P) |
| 21 | Complaints - Key Facts and Annual Report 2018-19 | Paper 16 (P) |
| 22 | Colleges Scotland Submission to the Scottish Government Spending Review 2020-21 - 2022/23 | Paper 17 (P) |

(C/P) Confirmed minutes will be published on the College website

(P) Papers will be published on the College website

(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality