

**Meeting of the Learning and Teaching Committee  
to be held on Thursday 3 September 2020 at 4.00 pm  
via Video Conference using Zoom**

**AGENDA**

1. Welcome and Declarations of Interest
  2. Apologies
  3. Minutes from meeting held on 28 May 2020
    - LT Action Tracker

Paper 1 (C/P)  
Paper 1a
- Part A – For discussion**
4. Student Association Report Paper 2 (P) L Howieson
  5. Terms of Reference and 2020-21 Work Plan Paper 3 (P) B Ferguson
  6. Covid-19 update Paper 4 (P) A Campbell
  7. 2019-20 External Verification Report Paper 5 (P) A Campbell
- Part B – Regular reporting and monitoring**
8. 2019-20 Credit Position Report – Final Position for Audit Paper 6 (P) A Campbell
  9. 2019-20 Student Support Funds: Final Position at July 2020 Paper 7 (P) J Thomson
  10. Apprenticeships and Work Based learning Report Paper 8 (P) G Murray
- Part C – Risk management**
11. Risk Register – Learning and Teaching Extract at September 2020 Verbal (R) J Thomson
- Part D – For information**
12. 2020-23 Gender Action Plan Paper 9 (P) A Campbell
  13. SFC Credit Guidance for Colleges AY 2020-21 Paper 10 (P) A Campbell

**Date of Next Meeting:** Thursday 12 November at 4.00pm

*(C/P) Confirmed minutes will be published*

*(P) Papers will be published on the College website*

*(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*