

**Meeting of the Audit & Risk Committee
to be held on Tuesday 24 November 2020
at 4.00 pm via Video Conference using Zoom**

AGENDA

1. Welcome and Declarations of Interest
2. Apologies
3. Minute of the meeting held on 15 September 2020 Paper 1 (C/P)
Paper 1A (P)
 - ARC Action Tracker
4. Matters arising

Part A – For discussion, decision and approval

5. Internal Audit – BDO
 - (i) FES Internal Audit Report Paper 2 (P)
 - (ii) EMA Internal Audit Report Paper 3 (P)
 - (iii) Student Support Funds Internal Audit Report Paper 4 (P)
 - (iv) Internal Audit Follow-up Report Paper 5 (P)
 - (v) Internal Audit Annual Report 2019-20 Paper 6 (P)
 - (vi) 2020-21 Proposed Internal Audit Verbal
6. External Audit – Mazars
2019-20 Financial Statements to July 2020
 - BOM Report & Financial Statement 2019-20 Paper 7 (P)
 - Annual Audit Report to the BOM and Auditor General Paper 8 (P)
 - Letter of Representation Paper 9 (P)
7. 2019-20 Audit Committee Draft Annual Report Paper 10 (P)
8. Business Continuity Plan Paper 11 (P)

Part B – Regular Reporting/Monitoring

9. Internal Audit Rolling Action Plan as at November 2020 (Standing Report) Paper 12 (P)

Part C – Risk management

10. 2020-21 Corporate Risk Register Paper 13 (R)
 - a. Appendix 1 – Board of Management
 - b. Appendix 2 – Business, Resources and Infrastructure
 - c. Appendix 3 – Learning and Teaching
11. Private Meeting Between the Committee and Auditors

Part D – For information

12. Date of Next Meeting – Tuesday 16 March 2021 at 4.00pm

(C/P) Confirmed minutes will be published

(P) Papers will be published on the College website

(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality