

**Meeting of the Audit and Risk Committee  
to be held on Tuesday 23 November 2021  
at 4.00 pm via Video Conference using Zoom**

## AGENDA

- |    |   |               |
|----|---|---------------|
| 1. | Welcome and Declarations of Interest            |               |
| 2. | Apologies                                       |               |
| 3. | Understanding the Role of Audit                 | Presentation  |
| 4. | Minute of the meeting held on 14 September 2021 | Paper 1 (C/P) |
|    | a. ARC Action Tracker                           | Paper 1A (P)  |
| 5. | Matters arising                                 |               |

### Part A – For discussion, decision and approval

- |    |  |              |
|----|--|--------------|
| 6. | <u>Internal Audit – BDO</u>                          |              |
|    | (i) FES Internal Audit Report                        | Paper 2 (P)  |
|    | (ii) EMA Internal Audit Report                       | Paper 3 (P)  |
|    | (iii) Student Support Funds Internal Audit Report    | Paper 4 (P)  |
|    | (iii) Internal Audit Follow-up Report                | Paper 5 (P)  |
|    | (iv) Internal Audit Annual Report 2020-21            | Paper 6 (P)  |
|    | (v) 2021-22 Proposed Internal Audit                  | Verbal       |
| 7. | <u>External Audit – Mazars</u>                       |              |
|    | 2020-21 Financial Statements to July 2021            |              |
|    | • BOM Report & Financial Statement 2020-21           | Paper 7 (P)  |
|    | • Annual Audit Report to the BOM and Auditor General | Paper 8 (P)  |
|    | • Letter of Representation                           | Paper 9 (P)  |
| 8. | 2020-21 Audit Committee Draft Annual Report          | Paper 10 (R) |

### Part B – Regular Reporting/Monitoring

- |    |  |              |
|----|--|--------------|
| 9. | Internal Audit Rolling Action Plan as at 31 October 2021 (Standing Report) | Paper 11 (P) |
|----|--|--------------|

### Part C – Risk management

- |     |  |              |
|-----|--|--------------|
| 10. | AY2021-22 Ayrshire College Risk Register                 | Paper 12 (R) |
|     | (i) Appendix 1 – Board of Management                     |              |
|     | (ii) Appendix 2 – Business, Resources and Infrastructure |              |
|     | (iii) Appendix 3 – Learning, Teaching and Quality        |              |
| 11. | Private Meeting Between the Committee and Auditors       |              |

### Part D – For information

- |     |  |  |
|-----|--|--|
| 12. | Date of Next Meeting – Tuesday 15 March 2022 at 4.00pm |  |
|-----|--|--|

*(C/P) Confirmed minutes will be published; (P) Papers will be published on the College website; (R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*