

**AYRSHIRE COLLEGE BOARD OF MANAGEMENT MEETING
TO BE HELD ON WEDNESDAY 8 DECEMBER 2021 AT 4.00 PM
BY VIRTUAL ATTENDANCE via ZOOM**

AGENDA

Part A – Welcome, Report and Minutes

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| 1 | Welcome and Declarations of Interest | |
| 2 | Apologies | |
| 3 | Statutory Financial Statements 2020-21 | |
| | <ul style="list-style-type: none"> • Board of Management Report and Financial Statements 2020-21 • Annual Report to the Board of Management and Auditor General • Letter of Representation • BDO Internal Audit Annual Report 2020-21 • 2020-21 Audit Committee Draft Annual Report | Paper 1.1 (SW/MB) (P)
Paper 1.2 (P)
Paper 1.3 (P)
Paper 1.4 (P)
Paper 1.5 (R) |
| 4 | Minute of the meeting held on 23 September 2021 | Paper 2 (WM) (C/P) |
| | <ul style="list-style-type: none"> • Board of Management Action Tracker | Paper 2A (WM) (P) |
| 5 | Matters Arising | |
| 6 | Student Association Report | Paper 3 (EJ/SO) (P) |
| 7 | Chair's Report | Verbal (WM) |
| 8 | Chair's recruitment process: update | Verbal (PD) |

Part B – For Discussion, Decision or Approval

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| 9 | Interim Board and Committee Structure | Paper 4 (PD) (P) |
| 10 | SFC 5 Year Financial Forecast Return (FFR) | Paper 5 (JT) (R) |
| 11 | Kilwinning Campus PFI Options | Paper 6 (MS/MB) (R) |
| 12 | Strategic Allocation of College Cash Balances as at 31 July 2021 | Paper 7 (MS/MB) (R) |
| 13 | Service Redesign Voluntary Severance (VS) Scheme 2021-2022 | Paper 8 (DD) (R) |
| 14 | Kilmarnock Campus Glazing Report | Paper 9 (MS/MB) (R) |
| 15 | National Outcome and Impact Framework 2021-22
and 2020-21 Self Evaluation Report | Paper 10 (FMcQ/AC) (R) |
| 16 | 2020-21 Health, Safety and Wellbeing Annual Report | Paper 11 (MS/DD) (P) |
| 17 | Ayrshire College Annual Procurement Report 2020-21 | Paper 12 (MS/MB) (P) |
| 18 | AY 2020-21 Ayrshire College Risk Register as at November 2021 | Paper 13 (SW/MB) (R) |

Part C – Standing Committee Business: For Review or Approval

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| 19 | Committee Chairs Reports on 2 nd Quarter Committee Meetings | |
| | <ul style="list-style-type: none"> • Learning, Teaching & Quality Committee 11 November 2021 • BRIC Committee 16 November 2021 • Audit & Risk Committee 23 November 2021 | Paper 14.1 (FMcQ)
Paper 14.2 (MS)
Paper 14.3 (SW) |

- 20 Confirmed Standing Committee Minutes
- Learning, Teaching & Quality Committee 2 September 2021 Paper 15.1 (P)
 - BRIC Committee 7 September 2021 Paper 15.2 (P)
 - Audit & Risk Committee 14 September 2021 Paper 15.3 (P)

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Part D – To Receive for Information

22 2020-21 Annual Complaints Report Paper 16 (P)

23 2020-21 Annual FOI Report Paper 17 (P)

24 **Date of Next Meeting:** Thursday 24 March 2021

*(C/P) Confirmed minutes will be published on the College website; (P) Papers will be published on the College website
(R) Papers will not be published for reasons of commercial sensitivity or for reasons of personal data confidentiality*